

# **COUNCIL**

**Monday 20 May 2013**

**COUNCILLORS PRESENT:** Councillors Abbasi, Altaf-Khan, Armitage, Baxter, Benjamin, Brett, Brown, Canning, Clack, Clarkson, Cook, Coulter, Curran, Darke, Fooks, Fry, Goddard, Gotch, Haines, Hollick, Humberstone, Jones, Kennedy, Khan, Lloyd-Shogbesan, Lygo, Malik, Mills, O'Hara, Paule, Pressel, Price, Rowley, Royce, Rundle, Sanders, Seamons, Sinclair, Smith, Tanner, Turner, Van Nooijen, Wilkinson, Williams and Wolff.

## **1. ELECTION OF LORD MAYOR FOR THE COUNCIL YEAR 2013/14**

Councillor Laurence Baxter proposed and Councillor Saj Malik seconded, and there being no other nominations, Council resolved that Councillor Dee Sinclair be elected as Lord Mayor of Oxford for the Council Year 2013/14.

Councillor Sinclair took the Chair from Councillor Abbasi and then made and subscribed the Declaration of Acceptance of Office.

## **2. APPOINTMENT OF DEPUTY LORD MAYOR FOR THE COUNCIL YEAR 2013/14**

Councillor Graham Jones proposed and Councillor Elise Benjamin seconded, and there being no other nominations, Council resolved that Councillor Tony Brett be appointed Deputy Lord Mayor of Oxford for the Council Year 2013/14.

Councillor Brett then made and subscribed the Declaration of Acceptance of Office.

## **3. APPOINTMENT OF SHERIFF FOR THE COUNCIL YEAR 2013/14**

Councillor Bob Price proposed and Councillor Jean Fooks seconded, and there being no other nominations, Council resolved to appoint Councillor Mohammed Abbasi Sheriff of Oxford and Conservator of Port Meadow and City Fisheries for the Council Year 2013/14.

Councillor Abbasi then made and subscribed the Declaration of Acceptance of Office.

## **4. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Campbell, McCready and Simmons.

## **5. ANNOUNCEMENTS BY THE LORD MAYOR**

The Lord Mayor made three announcements:-

- (1) That Chris Scanlan, a Liberal Democrat Councillor for Barton and Sandhills between 2006 and 2010 had died recently. Could stand for a minute in silent memory.
- (2) That at the City bye-elections on 2<sup>nd</sup> May 2013 Susan Brown had been elected as councillor for Churchill Ward and Michele Paule had been elected councillor for Rose Hill and Iffley Ward. The Lord Mayor welcomed both councillors to their first Council meeting and Council congratulated the councillors on their election.
- (3) That her Mayoral charities would be Crisis Skylight and Maggies.

## **6. ANNOUNCEMENTS BY THE CHIEF EXECUTIVE**

The Chief Executive made two announcements:-

- (1) The first in the new series of members' briefings would take place on 22<sup>nd</sup> May starting at 6.00 pm. Code of conduct refresher training would take place on 23<sup>rd</sup> May starting at 5.30 pm
- (2) To thank David Edwards (Executive Director, City Regeneration and Housing) and Steve Sprason (former Head of Corporate Property) for their work on the Westgate redevelopment project that had culminated a few days ago in the signing of the development agreement.

## **7. ELECTION OF THE LEADER OF THE COUNCIL**

Council noted that at the Annual Meeting of Council in 2012 (minute 9) it had elected Councillor Price as Leader of the Council for a four year term to 2016, as the law required.

## **8. APPOINTMENT OF COMMITTEES FOR THE COUNCIL YEAR 2013/14**

The Head of Law and Governance submitted a report (previously circulated, now appended) which invited Council to appoint Committees for the Council Year 2013/14 and members to serve on them.

Council resolved:

- (1) To appoint a Licensing Committee (to be called the Licensing and Gambling Acts Committee) to discharge the responsibilities contained in the Licensing Act 2003 and the Gambling Act 2005, with powers and duties as set out in paragraphs 5.4 and 5.5 of the Constitution and with a membership as set out in the appendix to these minutes;
- (b) To appoint an East Area Planning Committee, a West Area Planning Committee, a Planning Review Committee, an Audit and Governance Committee, a General Purposes Licensing Committee, a Standards Committee, an Appointments Committee and a Disciplinary Committee for the Chief Executive, Directors and Heads of Service, with powers and duties as set out in Sections 5 and 7 of the Constitution, and members to

serve upon them (and with one co-opted member on the Standards Committee, namely a parish council member from one of the Oxford parish councils to represent parish council interests) as set out in the appendix to these minutes;

- (c) To appoint one scrutiny committee to discharge the Council's scrutiny responsibilities with a membership as set out in the appendix to these minutes;
- (d) That all members of Council should constitute the pool of members from which an observer representative would be invited to observe at appeals bodies as described in paragraph 4 of the report;
- (e) To appoint Councillor Susanna Pressel to the Oxfordshire Joint Health Overview and Scrutiny Committee;
- (f) To authorise the Head of Law and Governance to make any changes to the Constitution in consequence of Council's decisions on committee appointments and powers and duties.

## **9. REPORT OF THE LEADER OF THE COUNCIL**

The Leader of the Council (Councillor Price) informed Council of the Board Members for 2013/14 along with their portfolios:-

Councillor Bob Price (Leader)

Councillor Ed Turner (Deputy Leader)

Councillor Susan Brown – Benefits and Customer Services

Councillor Bev Clack – Youth and Communities

Councillor Pat Kennedy – Education, Crime and Community Safety

Councillor Mark Lygo – Parks, Sports and Events

Councillor Mike Rowley – Leisure Services

Councillor Scott Seamons – Housing

Councillor John Tanner – Cleaner Greener Oxford

The Leader also reported that the Executive Scheme of Delegation would, for 2013/14, be as contained in Section 4 of the Constitution.

## **10. COUNCIL SCHEME OF DELEGATION**

Council agreed to reaffirm for the Council Year 2013/14 the Council's Scheme of Delegation as set out in Section 5 of the Council's Constitution.

**The meeting started at 4.30 pm and ended at 4.45 pm**

## APPOINTMENT OF COMMITTEES FOR THE COUNCIL YEAR 2013 – 14 - MEMBERSHIPS

<u>Name of Committee</u>	<u>Numbers of Seats</u>	<u>Labour</u>	<u>Liberal Democrat</u>	<u>Green</u>
Disciplinary Committee for Directors and Heads of Service	4	Price	Campbell Fooks Wilkinson	-
Appointments Committee	5	Price Sanders Turner	Fooks	Benjamin
Audit and Governance Committee	7	Darke Fry (C) Rowley Seamons	Brett Rundle	Simmons
Standards Committee	7	Fry Pressel Sanders (C) Smith	Gotch Royce	Wolff
Planning Committee East	9	Clarkson Coulter Curran Darke (C) Lloyd- Shogbesan Paule	Altaf-Khan Rundle	Hollick
Planning Committee West	9	Canning Clack Cook Price Tanner Van Nooijen (C)	Gotch Jones	Benjamin
Planning Review Committee	9	Baxter (C) Kennedy Khan Lygo Sinclair Turner	Armitage Fooks	Wolff

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General Purposes Licensing Committee	10	Clarkson Cook (C) Coulter Humberston e Lloyd-Shogbesan Lygo	Goddard Gotch Royce	Williams
Scrutiny Committee	12	Abbasi Coulter Darke Fry Lloyd-Shogbesan Paule Sanders (VC) Smith	Altaf-Khan Campbell Mills	Simmons
Licensing and Gambling Acts Committee	15	Baxter Canning Clarkson Cook Coulter Curran Khan Lygo Smith	Armitage Brett Campbell Goddard	Hollick Williams

#### Restrictions on Committee Memberships

- ❖ Disciplinary Committee – must include at least one Board member
- ❖ Appointments Committee – must include at least one Board member
- ❖ Planning Committees East and West – no councillor may be a member of more than one planning committee
- ❖ Planning Review Committee – a member of this committee may not be a member of either of the two area planning committees
- ❖ Scrutiny Committees – No Board member may be a Scrutiny Committee member. The Council must appoint at least one Scrutiny Committee.
- ❖ Licensing and Gambling Acts Committee – members on this committee should be sufficiently available to serve on licensing casework panels that meet reasonably frequently (at 5.00 pm on Thursdays). This Committee does **not** have to be politically balanced. This committee must be appointed by Council.

## Political Balance

The principle that the proportion of the total number of seats on the total of all committees are allocated to the same proportion to the full Council takes precedence over the principle that the number of seats on each Committee are allocated in the same proportion to the full Council.

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